


# CURRICULUM VITAE

## JAMES SACKEY

### CONTACT

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### EDUCATION

**MSc. IT, NOV 2023 - PRESENT**  
*Kwame Nkrumah University of Science and Technology*

**BSc. IT, JAN 2015 – JAN 2019**  
*Ghana Technology University*

**DIPLOMA IN MIS, JAN 2001 – JAN 2003**  
*Star Computer Training Institute.*

**O' LEVEL CERTIFICATE, JAN 1996**

### TRAINING & CERTIFICATIONS

**IT & Cybersecurity Risk Management Essential Training**  
*LinkedIn Learning (Apr 2023)*

**Advanced Cybersecurity & Digital Forensics Training**  
*Kwame Nkrumah University of Science and Technology (Nov 2022)*

**Certified Information Systems Auditor (CISA)**  
*GIMPA (Jan 2021)*

**Project Management for Professionals (PMP)**  
*GIMPA (May 2019)*

**Microsoft Certified IT Professional (MCITP)**  
*QTS Institute of Technology (Jan 2013)*

**Cisco Certified Network Associate (CCNA)**  
*QTS Institute of Technology (Apr 2012)*

### PROFILE SUMMARY

Visionary IT leader with more than 17 years of expertise using innovative technological solutions to drive digital transformation and support business excellence. Proficiency in fostering data-driven decision-making across a range of industries, automating procedures, and optimizing operations. Competent in cloud migration, cybersecurity, enterprise systems management, and IT infrastructure, with a track record of successfully coordinating technological initiatives with strategic business goals. A cooperative team player and results-driven thinker who instills trust in stakeholders and produces significant, forward-thinking ideas.

### WORK EXPERIENCE

#### HEAD OF IT

*Adamus Resources Ltd. / Northern Ashanti Mines / Nguvu Mining Ltd. / JB Precision Eng. Ltd*

**JUN 2023 TO DATE**

- Lead transformative IT initiatives, driving the automation of manual processes across all departments to improve operational efficiency and productivity.
- Standardize and enforce IT policies, ensuring consistency and compliance across multiple sites.
- Strategically align IT systems with business goals, delivering innovative solutions that support long-term growth.
- Partner with departmental heads to identify and implement technology-driven process improvements.
- Enhance service delivery by implementing cutting-edge tools, improving IT response times, and optimizing cost structures.
- Oversee enterprise IT infrastructure, including hybrid-cloud deployments and secure data management solutions, ensuring robust scalability and reliability.
- Lead change management programs, fostering a culture of adaptability and technological innovation across the organization.

#### SENIOR SYSTEMS ADMINISTRATOR

*Adamus Resources Limited / Northern Ashanti Mines*

**JUN 2022 – JUN 2023**

- Directed the implementation of a 24/7 IT helpdesk, ensuring prompt resolution of user issues and minimizing downtime.
- Designed and deployed a secure cloud-based storage solution, enabling seamless access to critical data from remote locations.
- Created comprehensive ICT policies to standardize processes and establish governance for IT operations.
- Led wireless network installation and the deployment of Grand Stream IP telephony systems, enhancing communication infrastructure.
- Proactively identified and addressed system vulnerabilities to safeguard organizational data integrity and security.

### KEY ACHIEVEMENTS:

- Successfully migrated IT systems from Windows 2008 to a Windows 2019 domain, enhancing performance and scalability.
- Delivered critical IT projects within budget by leveraging in-house expertise and cost-effective methodologies.

## AREAS OF EXPERTISE

- ❖ IT Project Management
- ❖ Enterprise Systems Automation
- ❖ Cloud Computing & Hybrid Systems
- ❖ Cybersecurity and Risk Management
- ❖ IT Infrastructure Optimization
- ❖ IT Systems Migration & Integration
- ❖ Strategic IT Budgeting & Cost Control
- ❖ IT Policies and Governance

## SYSTEMS ADMINISTRATOR

*Adamus Resources Limited / Northern Ashanti Mines*

JAN 2015 – JUN 2022

- Maintained business continuity through efficient data backups and disaster recovery protocols using Veritas Backup Exec.
- Optimized IT systems to meet evolving business needs, ensuring seamless operations across all departments.
- Provided in-house support for servers, PCs, databases, and telephony systems, reducing dependency on external vendors.
- Trained employees on emerging technologies, enhancing user adoption and overall IT efficiency.
- Conducted periodic performance evaluations of network devices and security systems to maintain high availability.

## WINDOWS ADMINISTRATOR

*Adamus Resources Limited*

JAN 2010 – JUN 2015

- Managed IT systems, ensuring compliance with security protocols and operational standards.
- Conducted thorough user audits and hardware diagnostics to preemptively address potential issues.
- Performed hardware and software upgrades, ensuring systems remained current and secure.
- Provided IT training and user support to enhance the digital literacy of staff members.

## SYSTEMS ENGINEER

*Ro'eh Computer Training Institute*

APR 2006 – JUL 2009

- Assembled, repaired, and upgraded computers and servers to meet client requirements.
- Designed and managed local area networks (LAN) and wireless systems, ensuring optimal connectivity.
- Conducted training sessions for clients and staff, empowering them to maximize their use of IT resources.
- Implemented and maintained backup systems to ensure data security and recovery capabilities.

## REFERENCES

- **GABRIEL DWUMAH**  
*Academic Coordinator, Kofi Annan ICT Centre of Excellence*  
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